



## PUBLIC MEETING MINUTES

### Wednesday July 17th, 2024, 10:30 am

This meeting was held via zoom only

#### I. Regular Board Meeting Public Forum

##### A. Call to Order/start recording

Altman called the meeting to order at 10:32am. Olsen and Altman were present, making quorum. Schumacher joined part way through.

Recording was started.

##### B. Revise June Meeting Minutes- Action

*Olsen moved to approve the June 19th minutes. Altman seconded. There was no discussion. The motion passed unanimously.*

##### C. Public comment on relevant non-agenda items – Discuss

None.

##### D. Disclosure of Conflict of Interest on any agenda items - Discuss

None.

#### II. New Business

##### A. Board member updates and correspondence – Discuss

Board members had none not covered in other agenda items.

WGM provided an update – they met with BSRAD to discuss the project – BSCWSD sent a letter to BSRAD deeming the project feasible with slight hurdles for cost and highway 64 constructability. They are committed to the co-solution, but a canyon go-it-alone strategy is still feasible if needed in the future. BSRAD accepts this. This will release the \$12 million of BSRAD funds. The two WSDs may ask for additional funds from the larger big sky capital improvement plan or from another vote for tax allocation from the public. WGM will share the letter from BSCWSD.

##### B. Schumacher Resignation from Board, appointment of vacant board seat - Action

Rena Schumacher submitted a written resignation from the board.

A draft resolution accepting the resolution was reviewed and read aloud. (See attached).

Altman will need to sign and Jessica Trulen will attest.

*Olsen moved to approve Resolution 2024-3 accepting Renae Schumacher's resignation from the board. Altman seconded. There was no further discussion. The motion passed unanimously.*

**C. Board Expansion Member Appointments - Action**

Several statements of interest in being a board member were received and reviewed by the board.

Olsen stated that he would like to appoint Schumacher's replacement this meeting and wait until the next meeting to have 3 people on the board to appoint new members.

Olsen nominated Chad Wilson for this first appointment. Altman agrees with these suggestions.

*Altman called for a vote to accept the nomination of Chad Wilson to replace Schumacher and the open board seat. Olsen Seconded. There was no further discussion. The motion passed unanimously.*

Chad has been involved in the project and his resume suggests he will be a big asset to the board. The other applicants are also well qualified and will be reviewed further prior to making two more appointments at the next meeting.

**D. Appointment of board officers for the new Fiscal Year - Action**

This was tabled until additional board members are appointed at the next meeting.

**E. Annexation Petitions Review and Potential Annexation Ordinance and/or rejection resolution – Action**

There were no new annexation petitions.

**F. Canyon Sewer Project Updates – Discuss**

A cost summary of treatment alternatives (for an go-it-alone scenario and the planned co-solution with BSCWSD treatment). See attached. There is flexibility between phases of the canyon sewer project. These options were evaluated for buildout and operations over 20 years. The comparison changes over a longer life cycle timeframe.

The co-solution adds the benefit of providing treatment of some BSCWSD effluent in the Canyon which helps alleviate BSCWSD's capacity and nutrient problems.

The project is still feasible with a go-it-alone solution, if needed.

Some slides from WGM's BSRAD presentation were briefly shown.

For now, board members think (and engineers agree) additional funding shouldn't be spent on the go-it-alone alternatives unless it becomes necessary to pivot to that option.

A preliminary financial analysis summarizing WGM and Dorsey & Whitney's recent work on determining a funding strategy. This will be finalized and circulated with the board and BSRAD to further the conversation at the next meeting. This includes a fee structure under the current assumptions – these values will be adjusted as plans progress.

In general, the more users, the more affordable.

Special assessment could help shift some of the burden to a property tax base rather than sewer bill. This will also help secure loans. Additional BSRAD funds would also significantly help. Tax Increment Financing (TIF) could also help. Sewer bills are expected to be at least \$100-150/month.

Phase 1 will try to be as large as possible – it is currently assumed to extend only as far south as Buck's T-4. If landowner interest allows, it could be expanded.

Board members will start soaking it in.

This cost includes a connection cost for using BSCWSD's treatment and capacity there, included in project costs. There will also be monthly rates paid to BSCWSD – this captured as O&M, not in project costs.

In these costs, it is assumed that BSCWSD isn't paying for disposal capacity in the Canyon – this will need to be negotiated between the Districts. This could be a significant swing in costs.

Dorsey and Whitney highlighted that it is hard to fund a project without existing revenue and customers. Big Sky, with BSRAD funds will help it along.

As Big Sky optimizes disposal with snowmaking and irrigation, the BSCWSD's demand for discharge may vary. However, the GCCWSD's is planning and going to pay for capacity for BSCWSD disposal – this value should be reflected.

Altman stated that the goal is to submit permits to DEQ in August. A pre-submittal meeting with DEQ is planned for the end of this month.

#### **G. BSRAD and ARPA Draw Requests and Invoice Payments – Action**

Fiscal Year 2024 is over, most of the fiscal year tied funds were used. A financial overview was presented (see attached).

Grants are being used strategically based on when they expire.

About \$1,100 of the BSRAD Feasibility funds went unused.

The current invoices and recommended payment strategy were reviewed.

Altman and WGM Group did a deep dive review of financials prior to the meeting.

*Olsen moved to advance the draw requests for the July Invoices. Altman seconded. There was no further discussion. The motion passed unanimously.*

## **H. Fiscal Year 2025 Budget– Action**

Altman and WGM Group prepared a draft fiscal year 2025 budget. This was presented, in the same format at last year's. It includes project spending (rough estimates – expenditures will be approved through existing and future work orders) and district operations.

Altman brought up that GCCWSD has been paying some of the BSCWSD bills associated with the highway 64 connections. Now that the BSRAD \$12million is available, BSCWSD should be paying. This should be a discussion point at the upcoming joint committee meetings.

BSRAD approved \$200,000 for District operating funds for the Fiscal Year 2025 – this has been budgeted.

*Altman moved to approve the \$200,000 operations budget as presented. Olsen seconded. The motion passed unanimously.*

## **III. Old Business**

### **A. CMGC and Developing a procurement process – Discuss**

This process is recommended to help expedite the project timeline and get a contractor onboard in time to comment on design before it is finalized. This will continue to be evaluated by the board.

### **B. Grant-related Auditing services – Action**

The GCCWSD spent more than \$750k of grant funds in the last fiscal year so will need a grant-specific audit in addition to the one already underway. The auditor reached out saying they would get a scope for this additional audit ready for the next board meeting. By then, they will have started the first audit and have a better idea of how long it will take to do the second.

## **IV. Any Other Business Which May Properly Come Before the Board – Discuss**

None.

## **V. Next Meeting Planning**

### **A. Date & Draft Agenda – Discuss**

The next meeting was set for August 21<sup>st</sup> at 10:30am via zoom only.

The county will be notified of Chad's appointment.

## **VI. Adjourn**

The meeting was adjourned at 11:20 am.

**Public comment is encouraged before all non-emergency non-ministerial actions.**

**Minutes Drafted by:** Michelle Pond, WGM Group

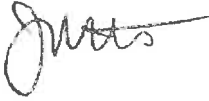
**Minutes Approved:** 8/21/2024

**Signed:** Scott Altman, Board President



Scott (Aug 26, 2024 15:30 MDT)

**Attested:** Jessica Martin-Trulen, GCCWSD Secretary



# GCCWSD MEETING ATTENDANCE SHEET

10:30 AM; July 17<sup>th</sup> 2024; Zoom Only



#	Name	Affiliation	Contact	Remote Attendance?
1	Michelle Pond	WGM Group	Mpond@wgmgroup.com	X
2	Mace Mangold	WGM Group	mmangold@wgmgroup.com	X
3	Scott Altman	GCCWSD Board	orock9530@me.com	X
4	Jon Olsen	GCCWSD Board	jolsen@lonemountainland.com	X
5	Shane Strong	AE2S	<a href="mailto:sstrong@wgmgroup.com">sstrong@wgmgroup.com</a>	X
6	Tara DePuy	GCCWSD Legal	attorney@riverworks.net	X
7	Kristin Gardner	Ramshorn + GRTF	kristin@gallatinrivertaskforce.org	X
8	Rena Schumacher	Resigned from GCCWSD Board	renaeschumacher@gmail.com	X
9	Kelsey Wagner	AE2S	kelsey.wagner@ae2s.com	X
10	Abby Indreland	WGM Group	aindreland@wgmgroup.com	X
11	Jessica Martin-Trulen	GCCWSD Accountant/Secretary	jtrulen@knaubandcompany.cpa	X
12	Ryan G	AE2S	Ryan.graff@ae2s.com	X
13	Stuart Goldberg	Owns Property in District	Stuart925@gmail.com	X
14	Chad Wilson	New GCCWSD Board Member	Chad.wilson@bigskyresort.com	X



## PUBLIC MEETING AGENDA

Wednesday July 17th, 2024, 10:30am

This meeting will be held via zoom only

<https://us06web.zoom.us/j/81955320865?pwd=Oxsm2sbzbgw16cgu8gdYOiTF6jNzOU.1>

(see next page for call in details)

- I. **Regular Board Meeting Public Forum**
  - A. Call to Order/start recording
  - B. Revise June Meeting Minutes- *Action*
  - C. Public comment on relevant non-agenda items – *Discuss*
  - D. Disclosure of Conflict of Interest on any agenda items - *Discuss*
  
- II. **New Business**
  - A. Board member updates and correspondence – *Discuss*
  - B. Schumacher Resignation from Board, appointment of vacant board seat - *Action*
  - C. Board Expansion Member Appointments - *Action*
  - D. Appointment of board officers for the new Fiscal Year - *Action*
  - E. Annexation Petitions Review and Potential Annexation Ordinance and/or rejection resolution – *Action*
  - F. Canyon Sewer Project Updates – *Discuss*
  - G. BSRAD and ARPA Draw Requests and Invoice Payments – *Action*
  - H. Fiscal Year 2025 Budget– *Action*
  
- III. **Old Business**
  - A. CMGC and Developing a procurement process – *Discuss*
  - B. Grant-related Auditing services – *Action*
  
- IV. **Any Other Business Which May Properly Come Before the Board – *Discuss***
  
- V. **Next Meeting Planning**
  - A. Date & Draft Agenda – *Discuss*
  
- VI. **Adjourn**



[www.gallatincanyonwsd.com](http://www.gallatincanyonwsd.com)

***Public comment is encouraged before all non-emergency non-ministerial actions.***

## Join Zoom Meeting

<https://us06web.zoom.us/j/81955320865?pwd=Oxsm2sbzbgw16cgu8gdYOiTF6jNzOU.1>

Meeting ID: 819 5532 0865

Passcode: 932891

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### One tap mobile

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+12532050468,,81955320865#,,,,\*932891# US

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### Dial by your location

- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
  - +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 301 715 8592 US (Washington DC)
  - +1 305 224 1968 US
  - +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
  - +1 360 209 5623 US
  - +1 386 347 5053 US
  - +1 507 473 4847 US
  - +1 564 217 2000 US
  - +1 646 931 3860 US
  - +1 689 278 1000 US
- +1 929 205 6099 US (New York)

Meeting ID: 819 5532 0865

Passcode: 932891

Find your local number: <https://us06web.zoom.us/u/kYRfGOu2V>



Gallatin Canyon County Water and Sewer District  
Attn: Scott Altman, President

I hereby resign from the Gallatin Canyon County Water and Sewer District  
Board of Directors effective immediately.

Dated 7-8, 2024.



RESOLUTION 2024 – 3

**A Resolution Accepting the Resignation of Renae Schumacher from the Gallatin Canyon County  
Water and Sewer District (GCCWSD) Board of Directors**

WHEREAS, Renae Schumacher has resigned from the GCCWSD Board of Directors as stated in the letter/email dated July 8, 2024; and

WHEREAS, Renae Schumacher board term ends in 2027.

NOW THEREFORE, BE IT RESOLVED,

The Board accepts the resignation of Renae Schumacher and the vacancy will be filled by a majority vote of the remaining directors. The appointed director shall serve out the remainder of the vacated term which ends in 2027 and thereafter must be elected to the Board of Directors.

Done this 21 day of August, 2024.



Scott (Aug 26, 2024 15:30 MDT)

**Scott Altman, Board President**

Attest:



**Jessica Martin-Trulen, Secretary**

## Mace Mangold

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**From:** Scott Altman <scott@bigsky.com>  
**Sent:** Sunday, July 14, 2024 1:50 PM  
**To:** Mace Mangold  
**Subject:** Gallatin Canyon Water and Sewer - Board Position - gallatincanyonwsd@gmail.com - Gmail

[EXTERNAL EMAIL] Only open attachments or click on links from senders you trust.

<https://mail.google.com/mail/u/0/>

# Gallatin Canyon Water and Sewer - Board Position

I'm writing to express interest in becoming a Gallatin Canyon Water and Sewer District board member. Thanks for the consideration.

As requested in the Newsletter, here's the information requested:

Name: Chad Wilson

Phone Number: (406)451-2776

Address(es):

Personal:

93 Riverview Lane

Gallatin Gateway, MT 59730

Business (annexed property):

Whitewater Inn


Big Sky Resort

47214 Gallatin Road

Gallatin Gateway, MT 59730

I am interested in joining to help find the best way to ensure the health of our environment for the future, including the Gallatin River. Collectively, many of our properties (like Big Sky Resort) can work together to find a more suitable solution for our wastewater than our current systems.

Thanks.

	<p><b>Chad Wilson</b></p> <p>VP of Development &amp; Construction</p> <p>  <a href="#">Big Sky Resort</a></p> <p>(C) 406.451.2776</p> <p>50 Big Sky Resort Road   PO Box 160001   Big Sky, MT 59716</p>
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July 12, 2024

Mace,

After our discussion just now about my interest in serving on the Gallatin Canyon WSD Board of Directors, I thought that I would share a few things about me and the perspective I would bring to the board. While I believe a board made of real estate professionals is inherently problematic, I also understand that board members must own property and that most of us are looking at some type of development when sewer is available. Still, I believe board members should be locals and live in our community. Aside from being local, I hope that other parts of my story make me a qualified applicant.

I moved to Montana in 1993 and live with my wife, two teenage children, and three dogs. We have been visiting Big Sky since 1998 and moved to Big Sky full-time in 2014. I have bachelors degrees in History and Fine Art, and I am a fisherman and a skier. I love extended river trips and have floated a lot around the state. Clean water is my passion. I served on the Board of the Clark Fork Coalition in Missoula for six years, participating in two strategic planning weekends and helping the organization as our annual budget grew from \$335,000 to over \$1.2M.

In 1998, I started Northern Lights Development with one partner, and we pursued a number of small conservation/development projects in western Montana over the course of 15 years. Since then, I have purchased a few properties in Big Sky and manage them as rentals. Whatever we decide to do with our property on Gallatin Road, it will be the last project of my career.

I'm happy to discuss my candidacy with whomever on the Board may be interested.

Thanks very much,

Stuart Goldberg  
PO Box 161734  
Big Sky, MT 59716



Gallatin Sewer &lt;gallatincanyonwsd@gmail.com&gt;

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**RE: new board member consideration - Joe Cobb**

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**Joe Cobb** <josephcobb@gmail.com>  
To: gallatincanyonwsd@gmail.com

Tue, Jun 18, 2024 at 3:05 PM

Dear GCCWSD Board,

I hope this message finds you well.

I am writing to formally express my interest in serving on the Gallatin Canyon County Water and Sewer District (GCCWSD) Board. After thoughtful consideration and reflection on the mission and vision of GCCWSD, I am enthusiastic about the prospect of contributing my expertise and passion to furthering its goals.

**Professional Background:** With over 23 years of experience in real estate and development, I feel I have a skill set that would align well with the responsibilities and strategic direction of the board. My background in commercial real estate and development projects in Bozeman, coupled with past board positions, has equipped me with the tools necessary to offer insights and guidance during the annexation and service agreement stages of the project. I have served multiple terms on the Bozeman Chamber of Commerce and am a founding member of the Bozeman Development Consortium. Throughout my career, I've been deeply engaged with numerous development projects, collaborating across various departments within the City of Bozeman, Gallatin County, and the State of Montana.

As a partner in the future development of the Riverside Trailer Park, I am particularly drawn to GCCWSD's commitment to expanding sewer and water capacities in the Canyon. This not only helps mitigate the negative impact on the Gallatin River but also contributes to a beneficial smart-growth plan for further development throughout the Canyon.

If granted the opportunity to serve on the board, my primary objectives would be to:

- Continue efforts on annexing property owners in the Canyon District.
- Assist with the service agreement initiatives.

- Foster relationships with individual parcel owners and coordinate the service agreement efforts with them.
- Maintain budget oversight of the project with a focus on fiscal planning and responsibility.
- Promote an inclusive and collaborative board culture to better harness its vision.

In conclusion, I believe that my professional experience, coupled with my dedication to GCCWSD's mission, would make me a valuable addition to the board. I am excited about the possibility of contributing to the continued success and impact of this Board's current and future efforts.

Thank you for considering my application. I would be delighted to discuss my candidacy further at your convenience.

Kind regards,

**Joe Cobb**

[2880 Technology Blvd. West Ste. 195](#)

Morrison & Maierle Building

Bozeman, Montana 59718

406.579-2999

[JosephCobb@gmail.com](mailto:JosephCobb@gmail.com)



**MITCHELL**  
DEVELOPMENT & INVESTMENTS, LLC





GALLATIN CANYON COUNTY WATER & SEWER DISTRICT

# **FINANCIAL ANALYSIS MEMORANDUM**

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2024 FUNDING PACKAGE



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# CONTRACT AND INVOICE SUMMARY

Project No.	Description	Budget	07/17/24 Invoice Packet	Billed to Date	Total	Remaining
<b>CANYON DISTRICT ADMINISTRATION</b>						
200323.3	FY24 Grant Administration	\$42,000.00	\$2,055.30	\$41,994.10	\$44,049.40	-\$2,049.40
200323.4	FY24 District Admin & Outreach	\$65,000.00	\$8,943.60	\$91,555.31	\$100,498.91	-\$35,498.91
Knaub & Company	Accounting	\$5,000.00	\$198.00	\$2,242.96	\$2,440.96	\$2,559.04
	Legal Counsel	\$20,000.00	\$50.00	\$2,650.00	\$2,700.00	\$17,300.00
	Bonding Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Subtotal</b>	<b>\$132,000.00</b>	<b>\$11,246.90</b>	<b>\$138,442.37</b>	<b>\$149,689.27</b>	<b>-\$17,689.27</b>
<b>CANYON SEWER ENGINEERING</b>						
220724.1 (WO#1)	Discharge Permitting (2023)	\$230,000.00	\$0.00	\$229,674.91	\$229,674.91	\$325.09
220724.2 (WO#2)	30% Sewer Engineering	\$315,880.00	\$0.00	\$333,039.95	\$333,039.95	-\$17,159.95
220724.3 (WO#3)	Expanded Disposal, Baseline EA	\$97,500.00	\$0.00	\$97,564.55	\$97,564.55	-\$64.55
220724.4 (WO#4)	BSRAD Feasibility (remaining items)	\$149,000.00	\$35,119.13	\$85,898.90	\$121,018.03	\$27,981.97
220724.5 (WO#5)	Discharge Permitting (first half 2024)	\$258,000.00	\$22,876.18	\$70,277.59	\$93,153.77	\$164,846.23
220724.6 (WO#6)	Sewer Funding Package	\$60,000.00	\$48,957.95	\$9,914.00	\$58,871.95	\$1,128.05
	AE2S Connection Fee & Rate Study	\$50,000.00	\$15,000.00	\$35,000.00	\$50,000.00	\$0.00
	<b>Subtotal</b>	<b>\$1,160,380.00</b>	<b>\$121,953.26</b>	<b>\$861,369.90</b>	<b>\$983,323.16</b>	<b>\$177,056.84</b>
<b>BSCWSD - HIGHWAY 64 INFRASTRUCTURE ENGINEERING</b>						
	AE2S 30% Engineering	\$300,000.00	\$0.00	\$318,689.53	\$318,689.53	-\$18,689.53
	AE2S BSRAD Feasibility (remaining Items)	\$100,000.00	\$31,108.65	\$39,280.07	\$70,388.72	\$29,611.28
	<b>Subtotal</b>	<b>\$400,000.00</b>	<b>\$31,108.65</b>	<b>\$357,969.60</b>	<b>\$389,078.25</b>	<b>\$10,921.75</b>
<b>CANYON WATER SYSTEM PER</b>						
220806.1	Canyon Water System PER	\$80,000.00	\$5,287.50	\$49,532.83	\$54,820.33	\$25,179.67
	<b>Subtotal</b>	<b>\$80,000.00</b>	<b>\$5,287.50</b>	<b>\$49,532.83</b>	<b>\$54,820.33</b>	<b>\$25,179.67</b>

**GRANT TRACKING DASHBOARD - FY24**

Current Invoice Total: \$ 169,596.31

7/10/2024

ARPA - PHASE 1.1			BSRAD - PHASE 1.1			WATER PER	
Quarterly reports by 15th of month following quarter close.			All grant admin paid by BSRAD.				
State ARPA <i>Agmt ends 12/31/25</i> Costs between 3/3/21 & 12/31/26	County ARPA For costs "obligated" between 3/3/21 & 12/31/24 (costs paid before 9/30/26 when agmt ends)		FY24 Budget (7/1/23-6/30/24)	Feasibility* (communal w/BSCWSD) <i>Deadline: 6/30/24</i>	Interlocal	ARPA (County SLFRF) Grant No. 2023598	
50% match required = County MAG + Local	Match met by State ARPA	No match required					
Competitive	Min Allocation	SLFRF					
Budget Remaining: \$	1,272,840.10	\$ 227,480.00	\$ 207,520.00	\$ 0.10	\$ 1,128.05	\$ 12,000,000.00	\$ -

Vendor	Invoice Number	Amount	Project #	General Invoice Description	Notes	Draw Request Date and/or No.	\$2M	\$542,480	\$207,520	\$200,000	\$380K Spend before the \$12M	\$12M	\$25,000
Knaub & Co	070124-30	\$ 198.00	accounting	June accounting	non-project					\$ 198.00			
WGM	72662	\$ 2,055.30	200323.3	grant admin	\$2,015.70 = project					\$ 2,055.30			
WGM	72664	\$ 8,943.60	200323.4	District admin	\$2,476.90 = project					\$ 2,476.90			
WGM	72665	\$ 35,119.13	220724.4	WO#4 - feas/treatment	BSRAD = Ops ARPA = Design		\$ 8,162.13			\$ 26,957.00			
WGM	72668	\$ 22,876.18	220724.5	WO#5 - disposal/discharge	ARPA = Discharge		\$ 22,876.18						
WGM	72666	\$ 48,957.95	220724.6	WO#6 - funding package	BSRAD = Funding Pkg					\$ 48,957.95			
WGM	72670	\$ 5,287.50	220806.1	Water PER	non-project					\$ 5,287.50			
AE2S/BSCWSD	95891	\$ 31,108.65	P13218-2020-001	lift station, main, pipeline	BSRAD = Ease/Access ARPA = Design	BSCWSD Auth for BSRAD	\$ 20,388.72				\$ 10,719.93		
AE2S	95716	\$ 15,000.00	P16565-2024-001	Financial Support	BSRAD = Rate Study					\$ 15,000.00			
Tara DePuy	7/1/2024	\$ 50.00	legal	legal						\$ 50.00			
AE2S	95092	\$ 15,000.00	P16565-2024-001	Financial Support		BSRAD #11				\$ 15,000.00			
AE2S/BCCWSD	94966	\$ 15,534.25	P13218-2020-001	lift station, main, pipeline	Easements/Access	BSCWSD Auth for BSRAD				\$ 15,534.25			
Knaub & Co	060124-31	\$ 264.00	accounting	May Bookkeeping		BSRAD #11				\$ 264.00			
Tara DePuy	6/1/2024	\$ 300.00	legal	legal		BSRAD #11				\$ 300.00			
WGM	72252	\$ 4,247.60	200323.3	Grant Admin	\$3,521.60 = project	BSRAD #11				\$ 4,247.60			
WGM	72253	\$ 20,558.39	200323.4	District Admin	\$2,444.34 = project	BSRAD #11				\$ 20,558.39			
WGM	72388	\$ 29,852.82	220724.2	WO#2		State #6B/Co MAG #5	\$ 14,852.82	\$ 15,000.00					
WGM	72387	\$ 44,339.51	220724.4	WO#4		State #6B/BSRAD #11	\$ 33,123.31			\$ 11,216.20			
WGM	72391	\$ 22,334.54	220724.5	WO#5		State #6B	\$ 22,334.54						
WGM	72342	\$ 9,914.00	220724.6	WO#6		BSRAD #11				\$ 9,914.00			
WGM	72430	\$ 8,716.03	220806.1	WATER PER		BSRAD #11				\$ 8,716.03			
Knaub & Co.	050124-31	\$ 199.71	accounting	April Bookkeeping		BSRAD #10				\$ 199.71			
Tara DePuy	3/1/2024	\$ 1,250.00	legal	legal		BSRAD #10				\$ 1,250.00			
Tara DePuy	4/1/2024	\$ 700.00	legal	legal		BSRAD #10				\$ 700.00			
Tara DePuy	5/1/2024	\$ 400.00	legal	legal	\$100 = project	BSRAD #10				\$ 400.00			
WGM	71810	\$ 10,025.18	220724.2	WO#2	Design	State #6A	\$ 10,025.18						
WGM	71811	\$ 14,021.60	220724.4	WO#4	Design	Co MAG #4		\$ 14,021.60					
WGM	71877	\$ 7,416.25	200323.4	District Admin	\$231.50 = project	BSRAD #10				\$ 7,416.25			
WGM	71926	\$ 3,335.80	200323.3	Grant Admin	\$2,968.40 = project	BSRAD #10				\$ 3,335.80			
AE2S	94585	\$ 20,000.00	P16565-2024-001	Financial Support		BSRAD #10				\$ 20,000.00			
AE2S/BSCWSD	94596	\$ 23,745.82	P13218-2020-001	lift station, main, pipeline	Easements/Access	BSCWSD Auth for BSRAD				\$ 23,745.82			
WGM	72095	\$ 3,141.80	200323.3	Grant Admin	\$2,811.80 = project	BSRAD #10				\$ 3,141.80			
WGM	72081	\$ 27,537.79	220724.4	WO#4	Design	Co MAG #4/State #6A	\$ 503.86	\$ 27,033.93					
WGM	72078	\$ 1,036.30	220724.2	WO#2	Design	State #6A	\$ 1,036.30						
WGM	72083	\$ 23,063.35	220806.1	WATER - PER	WATER	Co LFR #1/BSRAD #10				\$ 15,816.80			\$ 7,246.55
WGM	72109	\$ 47,943.05	220724.5	WO#5	Discharge Permitting	Co MAG #4/State #6A	\$ 25,923.40	\$ 22,019.65					
WGM	72097	\$ 6,939.80	200323.4	District Admin	\$169.40 = project	BSRAD #10				\$ 6,939.80			
WGM	71483	\$ 13,587.82	220724.2	WO#2		Co ARPA #3		\$ 13,587.82					
WGM	71485	\$ 18,834.95	220724.1	WO#1		Co ARPA #3		\$ 18,834.95					
WGM	71486	\$ 9,145.40	220724.3	WO#3		Co ARPA #3		\$ 9,145.40					
WGM	71543	\$ 6,268.60	200323.3	Grant Admin		BSRAD #9				\$ 6,268.60			
WGM	71544	\$ 9,773.00	200323.4	District Admin	\$314.60 = project	BSRAD #9				\$ 9,773.00			
WGM	71484	\$ 4,579.90	220806.1	WATER - PER	WATER	Co LFR #1							\$ 4,579.90
WGM	71654	\$ 13,173.55	220806.1	WATER - PER	WATER	Co LFR #1							\$ 13,173.55
Knaub & Co	40124-31	\$ 99.00	accounting			BSRAD #9				\$ 99.00			
WGM Group	70801	\$ 16,006.55	220724.3	WO#3	Pulled from draw #7	BSRAD #8 4/2/24				\$ 16,006.55			
WGM Group	71323	\$ 5,082.60	200323.3	Grant admin		BSRAD #8 4/2/24				\$ 5,082.60			
WGM Group	71324	\$ 12,507.98	200323.4	District admin & outreach	\$1,554.53 = project	BSRAD #8 4/2/24				\$ 12,507.98			
Knaub & Co.	030124-30	\$ 132.00	accounting	February Bookkeeping		BSRAD #8 4/2/24				\$ 132.00			
WGM Group	71311	\$ 18,965.73	220724.1	WO#1		BSRAD #8 4/2/24				\$ 18,965.73			

**GRANT TRACKING DASHBOARD - FY24**

Current Invoice Total: \$ 169,596.31

7/10/2024

ARPA - PHASE 1.1 Quarterly reports by 15th of month following quarter close.			BSRAD - PHASE 1.1 All grant admin paid by BSRAD.			WATER PER
State ARPA <i>Agmt ends 12/31/25</i> Costs between 3/3/21 & 12/31/26	County ARPA For costs "obligated" between 3/3/21 & 12/31/24 (costs paid before 9/30/26 when agmt ends)		FY24 Budget (7/1/23-6/30/24)	Feasibility* (communal w/BSCWSD) <i>Deadline: 6/30/24</i>	Interlocal	ARPA (County SLFRF) Grant No. 2023598
50% match required = County MAG + Local	Match met by State ARPA	No match required				
Competitive	Min Allocation	SLFRF				

Budget Remaining:	\$ 1,272,840.10	\$ 227,480.00	\$ 207,520.00	\$ 0.10	\$ 1,128.05	\$ 12,000,000.00	\$ -
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Vendor	Invoice Number	Amount	Project #	General Invoice Description	Notes	Draw Request Date and/or No.	\$2M	\$542,480	\$207,520	\$200,000	\$380K Spend before the \$12M	\$12M	\$25,000
WGM Group	71307	\$ 21,755.63	220724.2	WO#2		Co ARPA #2		\$ 21,755.63					
WGM Group	71312	\$ 9,674.50	220724.3	WO#3		BSRAD #8 4/2/24					\$ 9,674.50		
AE2S/BCWSD	93061	\$ 20,458.95	230314.1	lift station, force main, pipeline		Co ARPA #2		\$ 20,458.95					
Knaub & Co.	020124-58	\$ 55.00	accounting	January Bookkeeping		3/15/2024				\$ 55.00			
AE2S/BCWSD	92410	\$ 29,110.00	230314.1	lift station, force main, pipeline		Co ARPA #1		\$ 29,110.00					
WGM Group	71002	\$ 11,772.90	220724.3	WO#3		2/23/2024				\$ 11,772.90			
WGM Group	70999	\$ 15,457.94	220724.2	WO#2		Co ARPA #1		\$ 15,457.94					
WGM Group	71001	\$ 17,381.55	220724.1	WO#1		2/23/2024				\$ 17,381.55			
WGM Group	70993	\$ 3,789.20	200323.3	Grant admin		3/15/2024				\$ 3,789.20			
WGM Group	70994	\$ 5,244.25	200323.4	District admin and outreach		3/15/2024				\$ 5,244.25			
Knaub & Co.	010124-45	\$ 88.00	accounting	December bookkeeping		3/15/2024				\$ 88.00			
AE2S/BCWSD	91674	\$ 3,515.00	230314.1	lift station, force main, pipeline		Co ARPA #1		\$ 3,515.00					
Knaub & Co.	120123-44	\$ 132.00	accounting	November bookkeeping		2/23/2024				\$ 132.00			
AE2S/BCWSD	91263	\$ 40,857.13	230314.1	lift station, force main, pipeline		Co ARPA #1		\$ 40,857.13					
AE2S/BCWSD	89984	\$ 31,641.77	230314.1	lift station, force main, pipeline		Co ARPA #1		\$ 31,641.77					
WGM Group	70713	\$ 3,993.90	200323.3	Grant admin		3/15/2024				\$ 3,993.90			
WGM Group	70716	\$ 6,792.24	200323.4	District admin and outreach		3/15/2024				\$ 6,792.24			
WGM Group	70795	\$ 32,560.23	220724.2	WO#2		Co ARPA #1		\$ 32,560.23					
WGM Group	70800	\$ 27,527.49	220724.1	WO#1		2/23/2024				\$ 27,527.49			
Knaub & Co.	110123-40	\$ 176.00	accounting	October bookkeeping		11/30/2023				\$ 176.00			
Knaub & Co.	100123-32	\$ 219.45	accounting	September bookkeeping		11/30/2023				\$ 219.45			
AE2S/BCWSD	88043	\$ 17,787.74	230314.1	lift station, force main, pipeline		12/5/2023	\$ 17,787.74						
AE2S/BCWSD	88705	\$ 60,729.09	230314.1	lift station, force main, pipeline		12/5/2023	\$ 60,729.09						
AE2S/BCWSD	89364	\$ 38,934.63	230314.1	lift station, force main, pipeline		12/5/2023	\$ 38,934.63						
AE2S/BCWSD	90596	\$ 75,655.22	230314.1	lift station, force main, pipeline		12/5/2023	\$ 75,655.22						
WGM Group	70379	\$ 6,151.90	200323.3	Grant admin		11/30/2023				\$ 6,151.90			
WGM Group	70380	\$ 6,173.10	200323.4	District admin & outreach		11/30/2023				\$ 6,173.10			
WGM Group	70415	\$ 22,226.20	220724.3	WO#3		12/5/2023, 11/30/2023	\$ 6,536.10			\$ 15,690.10			
WGM Group	70411	\$ 32,577.74	220724.2	WO#2		12/5/2023	\$ 32,577.74						
WGM Group	70414	\$ 19,862.52	220724.1	WO#1		11/30/2023				\$ 19,862.52			
WGM Group	70207	\$ 8,077.20	220724.3	WO#3		12/5/2023, 11/30/2023	\$ 1,697.50			\$ 6,379.70			
WGM Group	70203	\$ 38,811.64	220724.2	WO#2		12/5/2023	\$ 38,811.64						
WGM Group	70205	\$ 12,394.75	220724.1	WO#1		11/30/2023				\$ 12,394.75			
WGM Group	70263	\$ 1,563.10	200323.3	Grant admin		11/30/2023				\$ 1,563.10			
WGM Group	70264	\$ 983.10	200323.4	District admin & outreach		11/30/2023				\$ 983.10			
WGM Group	69920	\$ 7,428.10	200323.4	District admin & outreach		10/20/2023				\$ 7,428.10			
WGM Group	69919	\$ 2,859.40	200323.3	Grant admin		10/20/2023				\$ 2,859.40			
WGM Group	69907	\$ 14,201.20	220724.3	WO#3		10/20/2023				\$ 14,201.20			
WGM Group	69905	\$ 56,586.91	220724.2	WO#2		10/24/2023	\$ 56,586.90						
WGM Group	69906	\$ 20,973.71	220724.1	WO#1		10/24/2023	\$ 20,973.71						
Knaub & Co.	090123-35	\$ 501.60	accounting	August bookkeeping		10/20/2023				\$ 501.60			
WGM Group	66051	\$ 20,294.68	200323.2	MCEP/RRGL grant apps, District admin									
WGM Group	65624	\$ 17,874.07	200323.2	MCEP/RRGL grant apps, District admin									
WGM Group	69731	\$ 7,739.10	220323.4	District admin & outreach		9/12/2023				\$ 7,739.10			
WGM Group	69730	\$ 1,560.20	220323.3	Grant admin		9/12/2023				\$ 1,560.20			
WGM Group	69705	\$ 49,939.74	220724.2	WO#2		9/8/2023	\$ 49,939.74						
WGM Group	69700	\$ 10,232.37	220724.1	WO#1		9/12/2023				\$ 10,232.37			
WGM Group	69701	\$ 6,460.60	220724.3	WO#3		9/8/2023	\$ 6,460.60						
Knaub & Co.	080123-43	\$ 114.95	accounting	July bookkeeping		9/12/2023				\$ 114.95			
Knaub & Co.	070123-41	\$ 261.25	accounting	June bookkeeping		9/12/2023				\$ 261.25			
WGM Group	68999	\$ 23,184.40	220724.2	WO#2		9/8/2023	\$ 23,184.40						
							\$ 138,058.45						
<b>Spent</b>		\$ 727,159.90					\$ 315,000.00	\$ -	\$ 199,999.90	\$ 350,177.51	\$ -	\$ 25,000.00	

# Fiscal Year 2025 Budget

July 2024 - June 2025

Prepared by: WGM Group



**Description:** The Gallatin Canyon County Water and Sewer District (GCCWSD) has been granted \$200k in annual operations funding for FY25 from the Big Sky Area Resort Tax District (BSRAD). An additional \$1.7M (+/-) of grant funding is available for pre-construction design and permitting services associated with the Canyon Sewer Project. Currently \$1.2M of grant funding is available for the construction phase for the Canyon Sewer Project. There is an additional \$12M of BSRAD-BSCWSD managed funding associated with the Canyon Sewer Project that is assumed to be unavailable for GCCWSD financial planning purposes. The budget below outlines expenses for fiscal year 2025.

#	Item	Available Funds	FY25 Budget	End of Year (Estimated FY26 Start)	Description
<b>Operating Income</b>					
1	NONE	\$0			No customers, no services provided, no income
2	BSRAD Seed Funding for GCCWSD	\$200,000			FY25 Annual Operations
3	<b>Total FY 2024 Operating Income</b>	<b>\$200,000</b>			
<b>Other Income</b>					
4	ARPA Competitive Grant	\$1,272,840	\$600,000	\$672,840	Sewer Engineering/Permitting (12/31/26 expiration)
5	Gallatin County Minimum Allocation Grant	\$227,480	\$227,480	\$0	Sewer Engineering/Permitting (12/31/24 expiration)
6	Gallatin County Local Fiscal Recovery Funds	\$207,520	\$207,520	\$0	Sewer Engineering/Permitting (12/31/24 expiration)
7	Gallatin County Minimum Allocation Grant	\$0	\$0	\$0	\$200,000 - Construction Phase (12/31/26 expiration)
8	Montana Coal Endowment Program	\$0	\$0	\$0	\$750,000 - Construction Phase (12/31/24 expiration)
9	Renewable Resource Grant & Loan Program	\$0	\$0	\$0	\$125,000 - Construction Phase (12/31/24 expiration)
10	Other	\$0	\$0	\$0	
11	<b>Total Funding Based Income</b>	<b>\$1,707,840</b>	<b>\$1,035,000</b>	<b>\$672,840</b>	
<b>Operating Expenses</b>					
12	District Administration		\$50,000	\$0	
13	Legal		\$10,000	\$0	
14	Accounting/Audits		\$10,000	\$0	
15	Communications/Outreach		\$20,000	\$0	
16	Grant Administration		\$40,000	\$0	
17	Grant Writing		\$20,000	\$0	
18	Funding Package Development		\$20,000	\$0	
19	Misc. / Contingency		\$30,000	\$0	
20	<b>Total Operating Expenses</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>	
<b>Capital Improvement Expenses (grant eligible)</b>					
21	Legal & Professional Services	\$10,000			Line items correspond to ARPA budget table and Start-up documentation. Fund use prioritization: 1) County ARPA, 2) State ARPA, 3) Local funds (BSRAD)
22	Audit Fees	\$10,000			
23	Public Outreach (project specific)	\$20,000			
24	Discharge Permitting	\$350,000			
25	60% Engineering Design	\$450,000			
26	Bid Docs and Contractor Procurement	\$100,000			
27	Contingency	\$95,000			
28	<b>Total Capital Improvement Expenses</b>	<b>\$1,035,000</b>		<b>\$0</b>	
<b>Net Incomes</b>					
29	<b>Net Operating Income</b>	<b>\$0</b>			
30	<b>Cash Reserves</b>	<b>\$47,892</b>	\$10,000	\$37,892	<b>Double check with Knaub</b>
31	<b>Funding Reserves (Year End)</b>			<b>\$710,732</b>	

WGM to update pending FY24 close-out and coordination with BSCWSD budget